Posted: Friday, January 8, 2016, at 3:30 p.m.

REGULAR MONTHLY MEETING NOTICE AND AGENDA

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District will meet in regular monthly session on Tuesday, January 12, 2016, at 12:00 noon. This meeting will include an Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port, 34th Judicial District Court, Case # 116-860. The meeting will be held at the port office which is located at 100 Port Boulevard, Chalmette, Louisiana. The meeting will be held at the port office which is located at 100 Port Boulevard, Chalmette, Louisiana.

 P. James DiFatta, Treasurer/Secretary

Regular Monthly Meeting

January 12, 2016

A G E N D A

Harold J. Anderson \_\_\_\_\_\_\_

Elton J. LeBlanc \_\_\_\_\_\_\_

P. James DiFatta \_\_\_\_\_\_\_

Henry Ballard, Jr. \_\_\_\_\_\_\_

Cheri C. Quigley \_\_\_\_\_\_\_

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

ELECTION OF OFFICERS

 **The floor is now open for nominations for the position of President:**

 Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nominated by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Any other nominations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 It has been motioned and seconded that Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ be elected into the position of President.

 Yeas: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Carried: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **The floor is now open for nominations for the position of Vice President:**

 Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nominated by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Any other nominations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 It has been motioned and seconded that Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ be elected into the position of Vice President.

 Yeas: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Carried: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **The floor is now open for nominations for the position of Secretary:**

 Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nominated by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Any other nominations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 It has been motioned and seconded that Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ be elected into the position of Secretary.

 Yeas: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Carried: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **The floor is now open for nominations for the position of Treasurer:**

 Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Nominated by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Any other nominations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 It has been motioned and seconded that Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ be elected into the position of Treasurer.

 Yeas: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Motion Carried: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Presentation of President’s Plaque.
2. Any Public Comment in accordance with R.S. 42:14 (D)
3. Presentation St. Bernard Parish Hospital

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1. Approval of the minutes of the regular meeting held on December 8, 2015.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Request for Proposals (RFP’s) were received in the Port office on Tuesday, January 5, 2016, at 2:00 p.m. for the Boasso Catch Basin Repairs project. The RFP’s were as follows:

Contractor Amount

B&K Contractors Inc. $46,905.00

DelValle Services LLC $49,304.00

Command Construction $59,550.00

Barriere Construction No RFP Submitted

Stalling Construction No RFP Submitted

RPS No RFP Submitted

Approval to award RFP to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the amount of $\_\_\_\_\_\_\_\_\_\_\_\_

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approval of Change Order No. 1for DelValle Services, LLC relating to the External Repairs for Building 64 at Chalmette Terminal project. An under run of $1,200.00.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approval of Substantial Completion for DelValle Services, LLC relating to the External Repairs for Building 64 at Chalmette Terminal project.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approval of Substantial Completion for Pointer – Smith Contracting Corp. relating to the Repairs to Railroad Tracks 5 & 6 located at the Chalmette Terminal and Arabi Terminal project.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Approval of Substantial Completion for Southern Services and Equipment relating to the Construction and Delivery of New Violet Guard Station project.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Finance Report
2. Executive Director’s Report

Construction Projects & Tenant Assessments

Duplantier, Hrapmann, Hogan & Maher: 2014-2015 Audit Approved at 11/17/15 Board Meeting

Kim Gritter – New Releases

EvansSchmidt Design, LLC– Website Development

Employee Retreat

Christmas Open House

Personal Disclosure

1. Authorization for the Executive Director to accept the renewal Insurance Package for policies ending January 29, 2016, upon the recommendation of the Agent of Record (AON).

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Authorization for the Executive Director to accept a Limitation of Liability for AON, Agent of Record, in the amount of $10,000,000.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Approval to amend the contract with Infinity Engineering Consultants, LLC relating to the Violet Communications Tower project to expand the scope of services and increase the contract amount by $23,000.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Authorization for the Executive Director to submit legislation to address the exclusive jurisdiction of the St. Bernard, Harbor and Terminals District over all port-related activities within the Parish of St. Bernard.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Executive Session to discuss litigation relating to the expropriation of the Violet Dock Port, 34th Judicial District Court, Case # 116-860.

Convene Executive Session: \_\_\_\_\_\_\_\_\_\_\_ p.m.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reconvene Regular Session: \_\_\_\_\_\_\_\_\_\_\_ p.m.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Yeas: \_\_\_\_\_\_\_\_\_\_ Nays: \_\_\_\_\_\_\_\_\_\_ Motion carried \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Old Business
2. New Business
3. Adjournment

Motion by Seconded by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next regular meeting date will be Tuesday, February 16, 2016.